

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

AGENDA

WORK SESSION/ACTION MEETING

June 13, 2017

Bogota High School Cafeteria

7:30 P.M.

CALL TO ORDER

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL

	<u>Present</u>	<u>Absent</u>
Mrs. Carpenter	_____	_____
Ms. Granquist	_____	_____
Mrs. Kohles	_____	_____
Mrs. Lewis	_____	_____
Ms. Montgomery	_____	_____
Mr. Moore	_____	_____
Mrs. VanBuren	_____	_____
Mr. McHale	_____	_____
Mr. Severino	_____	_____

ALSO PRESENT

	<u>Present</u>	<u>Absent</u>
Dr. Varcadipane, Interim Superintendent	_____	_____
Richard Brovarone, Esq.	_____	_____
Mr. Brown, Interim SBA/BS	_____	_____
Elizabeth Ruiz, Assistant BS	_____	_____

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

ACTION ITEMS

EDUCATION

6-13-17-01 **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

WHEREAS, the Bogota Board of Education is pleased to honor and congratulate the following teachers.....

Dianne Kelemen

Gina Giunchini

Lauren Sontag

who have been selected by a committee of Bogota citizens, students, teachers and Administrators to be recognized as the recipients of the 2016-2017 Bergen County Teacher/Educational Services Professional Recognition Program Award, and

WHEREAS, these teachers have dedicated their lives to enriching the minds and spirits of the youth of our community, and:

WHEREAS, through their dedication to excellence in education, these teachers have furthered the success of the youth of your community;

NOW, THEREFORE, be it known to all that The Bogota Board of Education does hereby acknowledge and honor these teachers for their superior service and accomplishments.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

WORK SESSION

Superintendent's Report

1. Calendar
2. Credit Recovery Summer School Program Date Change

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

May 11, 2017 Work-Session/Action Meeting

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EDUCATION

Rescinds Placement

6-27-17-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10412 attending Barnstable Academy effective May 12, 2017 for the remainder of the 2016/2017 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Home Instruction

6-27-17-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies home instruction for Student #10412 to be provided by Dianne Kelemen and Rachel Mantione at the BEA contracted rate from May 12, 2017 through June 5, 2017 not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Out of District Placement

6-27-17-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #10412 at Holmstead School effective June 6, 2017 for the remainder of the 2016/2017 school year at a prorated tuition rate of \$4,552.80.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Special Education Services

6-27-17-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies home instruction for Student #11133 inclusive of compensatory educational services (approximately 24 hours) dating back to May 23, 2017. Piscataway Public Schools is fiscally responsible for tuition and compensatory home instruction services.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Dianne Kelemen to provide home instruction for Student #11133 at the BEA contracted rate for the duration of the 2016/2017 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Psychiatric Evaluation

6-27-17-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Dr. Esther Fridman to conduct 1 psychiatric evaluation at a rate of \$625.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Home Instruction

6-27-17-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies home instruction for Student #26023 to be provided by Kristen King at the BEA contracted rate not to exceed 10 hours per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Education Services, LLC

6-27-17-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the contracted services of Education Services, LLC for CST providers (LDTC, School Psychologist, Social Worker) for coverage of in district CST members due to maternity leave, sick leave and/or resignation replacements at a contractual rate of \$475 per evaluation.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Overnight Volleyball Field Trip

6-27-17-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the volleyball teams annual preseason trip to Maryland University on August 22, 2017 through August 27, 2017. At no cost to the District.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Bilingual/ESL Three-Year Program Plan

6-27-17-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Bilingual/ESL Three Year Program Plan for School Years 2017-2020.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Video Production Program

6-27-17-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of a Video Production Program.

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Curriculum and Job Description for the Video Production Program.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Appointment of Teacher Aides

6-27-17-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Teacher Aides for the 2017/2018 school year as follows:

Lydia Sadek	\$15 per hour
Shawn Robbins	\$15 per hour
Antoinette Ramirez	\$15 per hour
Indira Suede	\$15 per hour
Shelly Williams	\$15 per hour
Elizabeth O'Brien	\$15 per hour
Julia Lopez	\$15 per hour
Janell Galan	\$15 per hour
Alexandra Cabrera	\$15 per hour
Maggie Quinn	\$15 per hour
Marcia Barbee	\$15 per hour
Diana Sanchez	\$15 per hour (High School)
Natalie Carolla	\$19 per hour
Maha Tadros	\$19 per hour
Jeannie Rosado	\$19 per hour
Elizabeth VonZuben	\$19 per hour
Michelle Rengifo	\$19 per hour
Kaitlyn Denny	\$19 per hour
Diana Sanchez	\$19 per hour (Steen)
Michael Maldonado	\$19 per hour
Ken Varon	\$19 per hour
Nick Capitanello	\$19 per hour
Lewis Marx	\$19 per hour

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Lunch Aides

6-27-17-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Lunch Aides for the 2017/2018 school year as follows:

Virginia Bryan	\$12 per hour
Joanne Garufi	\$12 per hour
Jessica Lyon	\$12 per hour

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of 2017/2018 Staff Appointments

6-27-17-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves staff appointments for the 2017/2018 school year as per the attached list.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Aide for the Special Education Summer School Program

6-27-17-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the **Lewis Marx** as a teacher aide for the Special Education Summer School Program at a salary of \$19 per hour.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Substitute Teachers

6-27-17-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Substitute Teachers for the 2017/2018 school year as follows:

NAME	TEACHER	AIDE	NURSE
Ingy Adam	X	X	
Ivelise Alvarez	X	X	
Lisa Bianculli	X	X	
Julia Contino	X	X	
Kaitlyn Denney	X	X	
Amalia Faracias	X	X	
Maggie Frey	X	X	
Dancier Hall	X	X	
Nahed Hassen	X	X	
Joseph Izen	X	X	
Ryan Jahnke	X	X	
Janice Jurgensen	X	X	
Evan LaManna	X	X	
Megan Lynch	X	X	
Marguerite Masse	X	X	
Katie Nagurka	X	X	
Erika Perez	X	X	
Jonathan Profitt	X	X	
Stephanie Reyes	X	X	
Diana Rivera	X	X	
Tommy Skrnich	X	X	
Jacqueline Seitter	X	X	
Ken Sussman	X	X	
Hina Tabassum	X	X	
Diane Tagliabue	X	X	
Kevin Van Rye	X	X	

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Appointment of Substitute Teacher

6-27-17-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following Substitute Teacher:

Amy Giovanetti \$110 per diem

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Guidance Counselors to work in the Summer

6-27-17-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following guidance counselors to assist students with registration/scheduling adjustments and program planning during July and August in anticipation of the start of the 2017/2018 school year at a salary of \$40 per hour not to exceed 10 hours. To be scheduled by the building principal in conjunction with the guidance counselors.

**Tara Amanna
Karolyn Misa
Patricia Petrosino**

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Teachers to work in the Summer for IEP Meetings

6-27-17-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following teachers to be on call for the Supervisor of Pupil Personnel Services to participate in IEP meetings during July and August of 2017 at the BEA contracted rate of \$40 per hour.

**Tricia Miraldi
Dianne Kelemen
Rachel Mantione**

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Child Study Team Members to work in the Summer

6-27-17-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following members of the Child Study Team to test pre-school aged students turning 3 years of age or conduct placement evaluations for new entrants into the district during July and August 2017. Members of the Child Study Team will work their contracted per diem rate.

**Jill Connolly
Michelle Hassan
Melissa Herman
Mara Wilson
Arlene Luna**

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Detention Supervisors

6-27-17-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Detention Supervisors for the 2017/2018 school year, as follows:

Pura Martinez	Step 3 \$43 per hour
Steven Kordosky	Step 3 \$43 per hour
Diane Baranello	Step 3 \$43 per hour
Monica Garcia	Step 3 \$43 per hour

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Home Instructors

6-27-17-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Home Instructors at the BEA contracted rate of \$40 per hour for the 2017/2018 school year, as follows:

Diane Baranello
Ryan Yaiser
Dianne Kelemen
Pura Martinez
JoAnne Hrabovsky
Joan Frey
Lynn Demetrakis
Kristy Duchensky

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Department Chair/Coordinators

6-27-17-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Department Chair/Coordinators for the 2017/2018 school year, as follows:

Shannon Raftery	Health & Physical Education Department Coordinator	\$3,302
Barry McCann	Fine & Performing Arts Department Coordinator	\$3,302
Samuel Chiang	Language Arts Department Coordinator	\$3,302
Joan Frey	Mathematics Department Coordinator	\$3,302
Steven Kordosky	Science Department Chair	\$3,716

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Co-Curricular Postions

6-27-17-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Co-Curricular Positions for the 2017/2018 school year, as attached:

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

6-27-17-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of the following teachers for the tuition based credit recovery summer school program running from July 10, 2017 through August 4, 2017 at a salary of \$40 per hour. Pending enrollment.

English

Sam Chiang
Brittany Miller

Mathematics

Joan Frey
Ryan Yaiser
Lynn Demetrakis

Physical Education

Shannon Raftery

History

Kristen Severino
Kristy Duchensky

Science

Joanne Amores

Substitutes

Marc Sinclair
Denise Giaimo
Victoria Antropow

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

FINANCE

Approval of Bill List

6-27-17-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$ dated as per the attached, which will become part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budgetary Line Item Expenditure

6-27-17-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, May 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Payroll Transfer

6-27-17-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of May in the amount of \$1,064,330.39 dated May 30, 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Report of the Secretary

6-27-17-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the months of April 2017 and May 2017 as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Budget Transfers

6-27-17-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of May 2017; as attached, which shall be made a part of this resolution.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Bergen County Technical Schools

6-27-17-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the Shared Services Agreement between Bergen County Technical Schools and Bogota Public School District for Technology Support Services for the 2016/2017 school year for an amount not to exceed \$55,650. This rate is for one Level 1 Technician for (4) days per week.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of QSAC Corrective Action Plan

6-27-17-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves and submits the attached QSAC District Improvement Plan to the New Jersey Department of Education. Items in the areas of Fiscal Management and Governance require corrective action.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Contracts

6-27-17-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves (pursuant to PL 2015, Chapter 47) the Bogota School District's intent to renew the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Vendor	Approval Date	Nature of Award	Contract Period
Alliance Pest	6/21/16	Pest Control	7/1/16 – 6/30/17
Bergen Tech	5/17/16	Technology Services	7/1/16 – 6/30/17
Richard A. Brovarone	5/17/16	Legal	7/1/16 – 6/30/17
Computer Solutions, Inc.	5/17/16	HR, Payroll, Accounting System	7/1/16 – 6/30/17
Educational Data Services, Inc.	5/17/16	Cooperative Purchasing	7/1/16 – 6/30/17
Lerch, Vinci, & Higgins	6/21/16	Audit	7/1/16 – 6/30/17
SchoolDude.com, Inc.	6/21/16	Maintenance Direct Service	7/1/16 – 6/30/17
Solutions Architect	5/17/16	Architect	7/1/16 – 6/30/17
South Bergen Jointure Commission	5/17/16	Student Transportation	7/1/16 – 6/30/17
Uniforce Staffing	6/21/16	Secretaries	7/1/16 – 6/30/17

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Ameriflex

6-27-17-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Ameriflex as the Cobra and Flexible Spending Account (FSA) administrator. (See Attached)

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Strauss Esmay

6-27-17-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 2017-2018 school year Renewal of Policy Alert and Support Services to Strauss Esmay Associates, 1886 Hinds Road, Suite 1, Toms River, NJ 08753, to include the following components, Policy Alert and Support System \$2,495; District Online maintenance fee \$1,595, 2 extra District Online users at \$190 for a total annual fee of \$4,280.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval Ridgefield Park BOE for Transportation Services

6-27-17-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Ridgefield Park Board of Education to transport Bogota Board of Education students on an as needed basis or emergency basis at a cost \$350 per trip for the 2017-2018 school year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of State Contract Vendors

6-27-17-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board approves Procurements of Goods & Services through State Contracts:

BE IT RESOLVED that the Bogota Board of Education approves state contract purchases for the 2017-2018 school year:

WHEREAS, the Bogota Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Bogota Board of Education has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Bogota Board of Education intends to enter into contracts with the following Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

THEREFORE BE IT RESOLVED, that the Bogota Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list for the 2017-2018 school year pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the Bogota Board of Education Business Administrator/Board Secretary shall certify to the availability sufficient funds prior to the Expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Bogota Board of Education and the Referenced State Contract Vendors shall be from July 1, 2017 to June 30, 2018.

Contract Number	Category
M0002	Grainger Industrial Supplies
T0103	Playground Equipment
T0114	Library Supplies
T0126	Maintenance & Repair Service for Vehicles with 15,000 or less GVWR
T0155	Asphalt Hot Mix
T0167	Electrical Equipment and Supplies
T0200	Mailroom Equipment and Maintenance
T0537	Plumbing and Heating Equipment & Supplies
T1609	Asphaltic Concrete Cold Patch
T2478	Stairway Evacuation Devices
T437A	Copiers/Cost per Copy Lease
M0483	NASPO Valuepoint Computer
T1219	Classroom & Library Furniture

T0018	Copier Paper
T1888	Boxes, Storage
G2005	Carpet, Padding, VCT Tiles and Installation
T2100	Vehicles, Class 2 w Plow
G2004	Furniture, Office & Lounge

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Dollar Limit for Public Relations

6-27-17-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board establishes for 2017/2018 an annual maximum dollar limit for public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14, of \$3,000.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of ESCNJ

6-27-17-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board approves the membership in the ESCNJ Cooperative:

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on June 21, 2016 the governing body of the BOGOTA BOARD OF EDUCATION County of BERGEN, State of New Jersey duly considered participation in a Cooperative Pricing System for the purchase of student supplies, computer supplies, purchase of energy aggregation, bus purchase and leasing, and provision and performance of other goods and services;

NOW BE IT RESOLVED, the Bogota Board of Education renews membership in the ESCNJ Cooperative for the 2017-2018 fiscal year.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Travel Expenses

6-27-17-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools and the School Business Administrator, the Board approves travel and related expense reimbursement:

WHEREAS, the BOGOTA Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and N.J.A.C. 6A:23b-1.29(b)

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$2,500.00 per staff/Board member where prior Board approval shall not be required unless this annual threshold for a staff/Board member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq/. but deemed by the Board of Education to be necessary and unavoidable are excluded from the requirements of N.J.A.C. 6A: 23B-1.1 et seq,;

NOW THEREFORE, BE IT RESOLVED that the Board establishes a travel expenditure maximum for 2017-2018 not to exceed \$10,000, excluding federal sources. Be it further resolved that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded. Be it further resolved, included in this amount is a maximum of \$2,500 per employee or officer.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Educational Data Services

6-27-17-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal of cooperative licensing and maintenance fees to Educational Data Services, Inc. for the 2017-2018 school year in the amount of \$6,280. The following vendors will be used under Educational Data Services.

School Specialty
Cascade School Supplies
Dick Blick Company
School Specialty/SAX Arts Ed
Nasco
National Art & Crafts, LLC
Staples Contract & Commercial Inc.
Carolina Biological Supply Co.
Fisher Science Education Inc.
Frey Scientific Co.
Parco Scientific Company
Sargent Welch/VWR
Science Kit, LLC/VWR Education LLC
Wards Science

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Annual Tuition Rates

6-27-17-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the estimated annual tuition rates for the 2017/2018 school year.

Kindergarten	\$11,538
Grade 1-5	\$15,629
Grade 6-8	\$12,325
Grade 9-12	\$16,182
Learning & Language	\$28,748
Preschool Disabilities FT	\$25,244
Multiple Disabilities	\$42,356

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Petty Cash

6-27-17-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the petty cash fund accounts for the 2017/2018 school year as follows:

E. Roy Bixby	\$ 100
Lillian M. Steen	\$ 100
Jr./Sr. High School	\$ 200
Central Office	\$ 200 cash plus \$1,800 in checking account

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Payment of Bills in the Summer

6-27-17-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, and the School Business Administrator, the Board approves the authorization for payment of bills, the district in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:

In accordance with New Jersey Statue 18A:19-1, the School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Health Benefits Carrier

6-27-17-44 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board appoints the following as Health Benefits Carrier for the 2017/2018 school year:

Horizon Blue Cross Blue Shield of New Jersey – Major Medical, Prescription Drugs
Delta Dental Plan of NJ
Vision Service Plan

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Group Disability Insurance Carrier

6-27-17-45 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board appoints the following as Group Disability Insurance Carrier for the 2017/2018 school year.

Fortis/Prudential (Admin)
Prudential Insurance (NJEA)
AFLAC

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Tax Shelter Annuity

6-27-17-46 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board designates the following as Tax Shelter Annuity for the 2017/2018 school year.

AXA Equitable
Lincoln Investment
Metlife
Retirement Annuity Consultants
AIG/V.A.L.I.C.
Vanguard
Mass Mutual

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Transfer of Unanticipated Excess Current Year Revenue

6-27-17-47 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

Whereas, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

Whereas, the Bogota Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Current Expense Capital Reserve account at year end, and

Whereas, the Bogota Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Current Expense Capital Reserve account at year end, and

Whereas, the Bogota Board of Education has determined that an amount not to exceed \$1,000,000 is available for such purpose of transfer;

Now, therefore be it resolved by the Bogota Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Tax Schedule

6-27-17-48 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following resolution:

Motion to approve the amount of District taxes, inclusive of Current Expense, Capital Outlay and Debt Service needed to meet the obligations of the Bogota Board of Education for the 2017-2018 school year is \$15,097,761, and that the Borough of Bogota is hereby requested to place in the hands of the Bogota Board of Education that amount as per the following schedule:

Current Fund

<u>Due Date</u>	<u>Amount</u>	<u>Due Date</u>	<u>Amount</u>
July 7, 2017	\$1,258,146.75	January 12, 2018	\$1,258,146.75
August 11, 2017	\$1,258,146.75	February 9, 2018	\$1,258,146.75
September 8, 2017	\$1,258,146.75	March 9, 2018	\$1,258,146.75
October 6, 2017	\$1,258,146.75	April 6, 2018	\$1,258,146.75
November 10, 2017	\$1,258,146.75	May 11, 2018	\$1,258,146.75
December 8, 2017	\$1,258,146.75	June 8, 2018	\$1,258,146.75

Total Levy \$ 14,463,986

Debt Service

July 7, 2017	\$ 573,175.00	January 12, 2018	\$ 60,600.00
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Total Debt Service \$ 633,755

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Karla Starks

6-27-17-49 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Karla Starks, to assist in the business office with payroll and accounting, at an hourly rate of \$50 per hour on an as needed basis for the 2017/2018 school year.

Moved: Seconded: CC, JG, EL, PMD, AM, JM, KVB, PMH, CS

Approval of Solutions Architecture

6-27-17-50 BE IT RESOLVED, that, the Board appoints Solutions Architecture as the architect of record for the 2017-2018 school year services to be billed in accordance with the rates set forth in the proposal.

Moved: Seconded: CC, JG, EL, PMD, AM, JM, KVB, PMH, CS

Approval of Aide in Lieu

6-27-17-51 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Aide in Lieu, for transportation, for Student #10908 attending Englewood on the Palisades Charter School in Englewood n Morris Township in the amount of \$884 for the 2017/2018 school year.

Moved: Seconded: CC, JG, EL, PMD, AM, JM, KVB, PMH, CS

Approval of Aide in Lieu

6-27-17-52 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Aide in Lieu, for transportation, for the following students attending Bergen Arts & Science Charter School in Garfield in the amount of \$884 per student for a total of \$2,652 for the 2017/2018 school year.

Student #11003

Student #11004

Student #11005

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Transportation Contract

6-27-17-53 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a Parental Transportation Contract for Student #25182 who is attending Ridgefield Memorial High School, for the period September 6, 2017 through June 21, 2018 in the amount of \$2,175 (\$25 per day for 87 days)

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of Construction Coordinators LLC

6-27-17-54 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves Construction Coordinators LLC, as construction manager at a retained cost of \$5,000.00.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Approval of withdrawal from Maintenance Reserve Account

6-27-17-55 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves to withdraw \$56,560 from the District Maintenance Reserve Account for the purpose of overhauling and upgrading the weight room at the Jr./Sr. High School.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Acceptance of Proposal

6-27-17-56 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts a Request for Proposal (RFP) from All Sports and Promotions, LLC for the purpose of overhauling and upgrading the weight room at the Jr./Sr. High School. The Proposal includes the installation of new equipment and the removal and disposal of the old equipment, as per the attached.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

BUILDINGS AND GROUNDS

Approval of Disposal of Textbooks

6-27-17-57 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the disposal of the following textbooks at Steen School. It has been determined there is minimal or no value to these assets.

Envision Math Textbooks: 63 books ISBN 978-328-27283-9

Science Textbook & Teacher Manuals: 14 books ISBN 0-02-280387-4

Health and Wellness: 64 books ISBN 0-02-280613-X

Science The Diamond Edition: 14 books ISBN 978-0-328-30701-2

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

HEARING OF PUBLIC

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on June 13, 2017, at _____ p.m. to discuss matters involving negotiations, litigation, personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

ADJOURNMENT

Moved: Seconded: CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY**

ADDENDUM

WORK SESSION/ACTION MEETING
June 13, 2017

ACTION ITEM

BUILDINGS AND GROUNDS

Approval of Off Duty Bogota Police

6-13-17-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves two off duty Bogota Police Officers for Feigel Field or the High School Gym if Rain from 5:00 pm to 8:00 pm at a rate of \$125 per hour.

Moved:

Seconded:

CC, JG, LK, EL, AM, JM, KVB, PMH, CS